



Indira Gandhi Delhi Technical University for Women  
Kashmere Gate, Delhi

F. No. 16(03)/Plg./IGDTUW/2018/ 395

Dated: 5-11-18

**Subject: - Revised Minutes of Meeting of the 8<sup>th</sup> Board of Management, IGDTUW**

Sir/Madam,

In partial modification of the minutes of meeting of the 8<sup>th</sup> Board of Management circulated vide letter no. F, 16(40)/Planning/IGDTUW/2018/310 dated 23.08.2018, due to observations of Secretary, TTE, GNCTD on Agenda Items No. 8.03, 8.05, 8.06 and 8.07, the revised minutes of 8<sup>th</sup> Board of Management meeting held on 8<sup>th</sup> August, 2018 are enclosed herewith for your kind information please.

(Prof. R.K. Singh)  
Registrar, IGDTUW

Prof. R.K. Kale,  
Chairperson,  
Board of Management, IGDTUW,  
Former Professor, School of Life Sciences, J.N.U., New Delhi and  
former Vice Chancellor, Central University of Gujarat.

F. No. 16(03)/Plg./IGDTUW/2018/

Dated: -

All Members:

1. Dr. Amita Dev, Hon'ble Vice Chancellor, IGDTUW
2. Mrs. Renu Sharma, IAS, Pr. Secretary (Finance), GNCTD
3. Shri Devinder Singh, IAS, Secretary (Technical Education/Higher Education), GNCTD.
4. Mrs. Tessy Thomas, Director General (Aero), ADE, DRDO
5. Prof. Manoj Kumar Arora, Director, PEC University of Technology, Chandigarh
6. Prof. Mini Shaji Thomas, Director, NIT Trichy, Tamilnadu
7. Prof. Saroj Kaushik, Professor, Department of Computer Science and Engineering, IIT, Delhi
8. Ms. Pallavi Arora, Director, Technical Support, CISCO (Technical Services Group), Bangalore
9. Shri P.K. Thakur, IRS, UGC Nominee
10. Prof. Ashwni Kumar, Professor, Department of ECE, IGDTUW
11. Prof. Ela Kumar, Prof. Department of CSE
12. Prof. S.R.N. Reddy, Dean (Examination Affairs), IGDTUW
13. Prof. D.K. Tayal, Dean (Academic Affairs), IGDTUW
14. Prof. R.K. Singh, Registrar, IGDTUW

(Prof. R.K. Singh)  
Registrar, IGDTUW



**Indira Gandhi Delhi Technical University For Women  
(Established by Govt. of Delhi vide Act 09 of 2012)**

F.No. 16(40)/Plg/IGDTUW/

Dated: -

**Revised Minutes of the 8<sup>th</sup> Meeting of the Board of Management held on 08<sup>th</sup> August 2018 at 11:00 am in the Conference Room, Administrative Block, Indira Gandhi Delhi Technical University for Women (IGDTUW), Delhi.**

Eighth Meeting of the Board of Management, Indira Gandhi Delhi Technical University for Women (IGDTUW) was held under the Chairmanship of Prof. R.K. Kale, Former Professor, School of Life Sciences, JNU, New Delhi and former Vice Chancellor, Central University of Gujarat on 08<sup>th</sup> August, 2018 at 11.00 a.m. in the Conference Room, First Floor, Administrative Block, IGDTUW Campus, Kashmere Gate, Delhi.

The following members attended the meeting:

1. Dr. Amita Dev, Vice Chancellor, IGDTUW
2. Sh. Devinder Singh, IAS, Secretary(Technical Education/Higher Education), GNCTD
3. Mrs. Tessy Thomas, Director General (Aero), ADE, DRDO
4. Prof. Saroj Kaushik, Professor, Department of Computer Science and Engineering, IIT, Delhi
5. Ms. Pallavi Arora, Director, Technical Support, CISCO(Technical Services Group), Bangalore
6. Shri P.K. Thakur, IRS, UGC Nominee
7. Prof. Ashwni Kumar, Professor, Department of ECE, IGDTUW
8. Prof. S.R.N. Reddy, Dean (Examination Affairs), IGDTUW
9. Prof. D.K. Tayal, Dean (Academic Affairs) , IGDTUW
10. Prof. Ela Kumar, Professor, Department of CSE, IGDTUW
11. Prof. R.K. Singh, Registrar, IGDTUW

Prof. Mini Shaji Thomas, Director, National Institute of Technology Trichy, Tamil Nadu and Prof. Manoj Kumar Arora, Director, PEC, University of Technology, Chandigarh could not attend the meeting due to their prior engagements. Sh. Manoj Kumar, Deputy Secretary (Finance), GNCTD attended the meeting on behalf of Principal Secy (Finance), GNCTD.

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At the outset, the Vice Chancellor, IGDTUW welcomed the Chairman and all the honorable Members of the Board of Management to the meeting. All members of the Board gave their respective brief introduction.

The Vice Chancellor, IGDTUW made a brief presentation about the achievements and progress of the University to the Board. She highlighted the future vision of the University about starting the new PG courses i.e. MBA / M. Arch etc from next year, various grants under Research & Development (CURIE, WOS-A, Vigyan Jyoti etc), DST Recognition of ANVESHAN (The Incubation Centre) and recently Inaugurated CISCO THINGQBATOR program. She also mentioned about release of University Newsletter, excellent placements record of 2017-18. She apprised the Board about the future tasks/ activities to be undertaken or accomplished by the University.

The Board appreciated the work undertaken by former Vice Chancellor during her tenure. The Board also welcomed Dr. Amita Dev, Pro-Vice Chancellor and presently officiating as Vice Chancellor of Indira Gandhi Delhi Technical University for Women. Subsequently, the Agenda Items were taken up for deliberation. The revised minutes are in respect of agenda item nos. 8.03, 8.04, 8.05, 8.06 and 8.07. The Agenda Item wise decisions in the revised minutes of the Board of Management are as under:

**Agenda Item No.8.01 : To confirm Minutes of the 7<sup>th</sup> Meeting of the Board of Management held on 22<sup>nd</sup> December, 2017.**

It was submitted to the Board that the minutes of the 7<sup>th</sup> meeting of the Board of Management held on 22<sup>nd</sup> December 2017 were circulated among all the members. No comments have been received from any member of the Board.

The Board confirmed the decisions of the 7<sup>th</sup> meeting of the Board of Management.

**Agenda Item No.8.02 : To consider Action Taken Report on decisions taken by the Board of Management in its 7<sup>th</sup> Meeting held 22<sup>nd</sup> December, 2017.**

The Board noted the Action Taken Report on decisions taken by the Board of Management in its 7<sup>th</sup> Meeting held on 22<sup>nd</sup> December 2017. However, the Board desired that the process of initial appointment adopted by the GGS IP University in respect of 3 Contractual employees, whose appointment has been regularized in IGDTUW, may be placed before the Board.

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**Agenda Item No.8.03 : To consider and approve the appointments of Assistant Professors in various disciplines on regular basis.**

The IGDTUW vide advertisement dated 18.11.2017 invited applications for filling up of various posts of Assistant Professor on regular basis in the Department of Computer Science & Engineering, Department of Information Technology and Department of Mechanical & Automation Engineering. Total 14 posts were advertised for filling up on regular basis out of which 03 posts were reserved for SC, 03 for ST, 06 for OBC and 02 posts were unreserved.

In the recruitment process of Assistant Professor (CSE and IT), 573 number of applications complete in all respect were received and written test was conducted to shortlist the candidates. Thereafter, the candidature of shortlisted candidates were examined by duly constituted screening committee after taking into consideration the UGC guidelines and RRs etc. Only those candidates who were recommended by the screening Committee were called for interview before the Selection Committee constituted as per the provisions of Statute 17 of First Statutes of IGDTUW 2012. Only 40 applications were received for the post of Assistant Professor in Department of Mechanical & Automation Engineering. The applications received for the post of Assistant Professor in Department of MAE were also examined by duly constituted Screening Committee after taking into consideration UGC guidelines and RRs etc.

All the candidates found eligible and recommended by the Screening Committee were called to appear before the duly constituted Selection Committees. The recommendations of the Selection Committees were received in sealed cover.

As per the past practice, being adopted in the IGDTUW from the year 2014, 2015 and 2016 for filling up of various posts of Professors, Associate Professors and Assistant Professors on regular basis, the sealed recommendations in respect of the candidates selected were opened by the Chairman, Board of Management and thereafter, offer of appointment is issued to the selected candidates. Thereafter, the appointment of those selected candidates who joined duty were got approved by the Board of Management in its next Meeting. Accordingly, as per past practice, the sealed envelopes containing recommendations of the Selection Committees received during February – March 2018 for filling up of various posts were opened with the approval of Chairman, Board of Management and offer of appointments were issued with the approval of Vice-Chancellor.

Accordingly, an agenda was placed before the Board of Management for seeking its approval for appointment of 12 Assistant Professor (UR-2, SC-03, ST-02 & OBC-05) who were recommended by respective Selection Committee for appointment.

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During deliberations on this agenda item and agenda item no. 8.05 & 8.06 in the meeting, the Secretary (Training & Technical Education) made under-mentioned observations:

That as per provisions of Section 22(2)(xi) of the Indira Gandhi Delhi Technical University for Women Act, 2012 (Delhi Act 9 of 2012), the Board of Management shall have the powers to create all group A, B, C & D post and appoint persons to academic as well as the other posts in the University. Further, there is no substantive provision in the Act which empowers the Chairman, Board of Management to exercise the powers of the Board. As such in the absence of such enabling legislative sanction, exercise of powers of the Board of Management by the Chairman, Board of Management was legally untenable.

However, under section 22(3)(g) of the Act, in case urgent action by Board of Management becomes necessary, Chairperson, Board of Management may permit business to be transacted by circulation of papers to the members of Board of Management. In view of the above, the Secretary (TTE) suggested that the matter of appointments to various posts of IGDTUW and other important matters, the provisions of the Act as above have to adhered to. However, the University may examine further whether Board of Management can authorize the Chairman, Board of Management in emergency and bring an appropriate agenda for the same in the next Board of Management for consideration of the Board. It was also suggested that the proposals contained in the agenda items referred above may be brought before the Board of Management thereafter.

After due deliberations, the Board decided that a fresh agenda items may be placed before the Board in view of the above observations of the Secretary (TTE) and the proposals for approval for the Board of Management to the appointments as detailed in the above agenda items may be brought before the Board for consideration again in its next meeting.

Accordingly, a detailed agenda items shall be placed before the Board of Management in its next meeting for consideration and necessary approval.



**Agenda Item No.8.04** : To consider and approve Appointment/Engagement of 01 Assistant Professor (Physics) on Contract Basis on consolidated remuneration in the Department of Basic & Applied Sciences (BAS).

The Board has noted the agenda and desired that a fresh agenda be placed before the Board with detail report on appointments at the earliest for consideration and approval. The observations of the Secretary (TTE) in this regard were the same as against agenda item no. 8.03.

Accordingly, a detailed agenda items shall be placed before the Board of Management in its next meeting for consideration and necessary approval.

**Agenda Item No.8.05** : To consider and approve appointment of Dr. Sanjib Kumar Sahu as Deputy Controller of Examination on Regular Basis through Direct Recruitment.

The IGDTUW vide advertisement dated 18.11.2017 invited applications for filling up of one vacant posts of Deputy Controller of Examination (Group A) on regular basis in the University. Being single post, this was unreserved. The observations of the Secretary (TTE) in this regard were the same as against agenda item no. 8.03

Accordingly, a detailed agenda items shall be placed before the Board of Management in its next meeting for consideration and necessary approval.

**Agenda Item No.8.06** : To consider and approve appointment of Shri Sagar Goel as System Analyst on regular basis through Direct Recruitment.

The IGDTUW vide advertisement dated 18.11.2017 invited applications for filling up of one vacant posts of System Analyst (Group A) on regular basis in the University. Being single post, this was unreserved. The observations of the Secretary (TTE) in this regard were the same as against agenda item no. 8.03

Accordingly, a detailed agenda items shall be placed before the Board of Management in its next meeting for consideration and necessary approval.



**Agenda Item No.8.07 : To consider and ratify appointment/engagement of Mr. Sudhir Nasiar, a retired Group Captain from Indian Air Force, as Consultant on contract basis against vacant sanctioned post**

In respect of this agenda item, Secretary (TTE) observed that Controller of Finance is an important post of the University and a consultant cannot be engaged against this post to block regular recruitment to this post and the post needs to be filled up on regular basis as per RRs. The Secretary (TTE) further desired to know the need for consultant was duly advertised or circulated and whether transparent and fair procedure was followed in selection of Group Captain(Retd.) Sudhir Nasiar as consultant. Unless the above observations are not duly explained, it was suggested that the proposal as per agenda item cannot be approved.

The retired Govt. Servants have been engaged or being engaged as consultants as per the guidelines issued by the Finance Department, GNCTD vide office memorandum dated 04.12.2015 after taking into consideration their experience, job specialization, vigilance clearance report on the date of retirement etc. Group Captain (Retd.) Sudhir Nasiar was not engaged as Controller of Finance or Consultant (Finance) but he was engaged as consultant to look after the work of Planning & Co-ordination branch due to acute shortage of staff. Keeping in view his similar type of experience, he was engaged on urgent basis in order to ensure the work of the University especially in Planning & Development Branch does not suffer. He was only allowed to draw pay against the post of Controller of Finance as the same is lying vacant and his remuneration was fixed as per the guidelines issued by the Finance Department, Govt. of NCT of Delhi vide Office Memorandum No. F.20/4/2015-AC/204-248 dated 04.10.2015. However, Group Captain (Retd) Sudhir Nasiar has now resigned on 09.08.2018 with one month notice as per the terms and conditions of engagement and has been relieved w.e.f. 08.09.2018 (A/N).

**Agenda Item No.8.08 : To consider and ratify the decision of Vice Chancellor for extension of contract of Faculties for a period of six months**

The Board of Management considered and ratified the decision of Vice Chancellor for extension of contract of faculties for a period of six month basis or till the post on regular basis whichever is earlier.

**Agenda Item No.8.09** : To consider and ratify the decision of Vice Chancellor for acceptance of Technical Resignation of Dr. Aruna Bhat, Assistant Professor (IT)

The Board of Management, being the appointing authority ratified the acceptance of Technical Resignation by the Vice Chancellor in respect of Ms. Aruna Bhat, Assistant Professor (IT) w.e.f. 23.03.2018 (A/N) with lien of two years.

**Agenda Item No.8.10** : To consider and ratify the decision of Vice Chancellor, IGDTUW for Acceptance of Resignation of Dr. Veepsa Bhatia, Assistant Professor (ECE), IGDTUW.

The Board of Management, being the appointing authority ratified the acceptance of resignation by the Vice Chancellor in respect of Dr. Veepsa Bhatia, Assistant Professor (ECE) w.e.f. 20.07.2018 (A/N).

**Agenda Item No.8.11** : To consider and approve the Re-Constitution of the Planning Board, IGDTUW.

The Board of Management considered and approved the re-constitution of the Planning Board, IGDTUW. The following is the approved reconstituted Planning board of the University.

01	Vice Chancellor	Chairperson
02	Pro Vice Chancellor	Member
03	Engineer-in-Chief, North MCD	Member
04	Commissioner / Director (Planning), DDA	Member
05	Director, NSIT Delhi	Member
06	Director, Deptt. of Planning, GNCTD	Member
07	Joint Director (Planning), DTTE, GNCTD	Member
	Registrar, IGDTUW	Member Secretary

**Agenda Item No.8.12** : To nominate a Member of Board of Management as Member of the Finance Committee.

The Board of Management considered the request of Prof. Saroj Kaushik, Professor, Department of Computer Science and Engineering, IIT Delhi for not accepting the nomination as Member of Finance Committee due to her personal reasons and nominated Prof. Manoj Kumar Arora, Director, PEC, a Member of Board of Management to be a member of the Finance Committee as Board Nominee.

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**Agenda Item No.8.13** : To consider and approve “Equal Opportunity Policy” for Persons with Disabilities in IGDTUW.

The Board of Management considered and approved “Equal Opportunity Policy” for Persons with Disabilities in IGDTUW in pursuance of Section 21(1) of “The Right of Persons with Disabilities Act, 2016” and Rule 8 of Rights of Persons with Disabilities Rule, 2017.

**Agenda Item No.8.14** : To consider and approve suitable posts for persons with disabilities under each category through direct recruitment.

The Board of Management approved suitable posts for Persons with Disabilities under each category through Direct Recruitment.

**Agenda Item No.8.15** : To consider and approve the decision of Vice Chancellor to grant permission to Mr. Ejaz Aslam Lodhi to pursue Ph.D under Quality Improvement Programme (QIP ) program of AICTE.

The Board of Management considered and ratified the decision of Vice Chancellor to grant permission to Mr. Ejaz Aslam Lodhi to pursue Ph.D under Quality Improvement Programme (QIP ) program of AICTE and treatment of QIP leaves as period spent on deputation.

**Agenda Item No.8.16** : To consider and approve the decision for preparing Panel for the Engagement of Visiting/Guest Faculty and Non-Teaching Staff on Part Time/ Monthly Basis

The Board of Management approved the decision for preparing Panel for the Engagement of Visiting/Guest Faculty and Non-Teaching Staff on Part Time/ Monthly Basis.

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**Agenda Item No.8.17** : To consider and approve the Perks and privileges for Pro Vice Chancellor, IGDTUW.

The Board of Management considered and approved the Perks and privileges for Pro Vice Chancellor, IGDTUW as under :-

Mobile Bill (Per Month)	Internet/Landline Bill (Per Month)	Mobile handset (life 3 yrs)	Hospitality (Per Month)	Newspaper/Magazine (Per Month)	Bag / Purse (life 3 yrs)
Rs. 1500/-	No Ceiling	Rs 25,000/-	Rs 4000/-	Newspaper-03 & Magazines-02	Rs 10,000/-

**Agenda Item No.8.18** : To Consider and Approve use of staff car to Pro Vice-Chancellor, IGDTUW for official use only

The Board of Management considered and approved use of staff car to Pro Vice-Chancellor, IGDTUW for official use only.

**Agenda Item No.8.19** : To Consider and Approve the nomination of Chief Admission Officer for PG/Ph.D. Admissions of the University.

The Board of Management considered and approved the nomination of Chief Admission Officer for PG/Ph.D. admissions from PVC/Dean/Equivalent Officer of the University.

**Agenda Item No.8.20** : To consider and approve the payment of 03 contractual MTS regularised by the Board of Management from GIA-Salaries Head of Govt of NCT of Delhi.

The Board of Management deferred the agenda.

**Agenda Item No.8.21** : To consider and approve the Delegation of Financial Powers to Vice Chancellor, IGDTUW for purchase of Lab furniture & fixtures, computer and peripherals from non-government fund/ other income of the university required for the use of Class Room/Laboratories/Libraries/Hostels in IGDTUW

The Board of Management has approved the Delegation of Powers to Vice Chancellor, IGDTUW for purchase of Lab furniture & fixtures, computer and peripherals from non-government fund/ other income of the university required for the use of Class Room/Laboratories/Libraries/Hostels in IGDTUW subject to the ceiling of 30% of annual receipt on account of Student Welfare Fund after following all codal formalities as per GFR.

**Agenda Item No.8.22** : To consider and ratify the engagement of Data Entry Operator against sanctioned vacant posts on outsource basis through ICSIL / NIELIT

The Board of Management considered and ratified the engagement of Data Entry Operator against sanctioned vacant posts on outsource basis through ICSIL /NIELIT for a period mentioned against each or till filling up of these vacant posts on regular basis, whichever is earlier.

Sl. No.	Name of the Data Entry Operators hired on outsourced basis from ICSIL & NIELIT	Date of engagement	Sanctioned post against which engaged	Period upto which engaged/Present extension	Company
01	Mr. Manoj Kumar	25.05.2015	Stenographer	31.12.2018	ICSIL
02.	Mr. Ishwar Mehto	01.04.2016	Stenographer	31.12.2018	ICSIL
03.	Mr. Sandeep Pal	05.05.2015	Stenographer	31.12.2018	ICSIL
04	Mr. Ramesh Kumar	25.10.2017	Assistant	23.10.2018	NIELIT
05.	Mr. Salman Khan	10.01.2018	Assistant	09.01.2019	NIELIT
06.	Mr. Rahul Tyagi	22.01.2018	Assistant	09.01.2019	NIELIT
07.	Mr. Jitender Kumar	24.10.2016	Lab. Asstt. Gr.II	23.10.2018	NIELIT
08.	Mr. Pinku Kumar	24.10.2016	Lab. Asstt. Gr.II	23.10.2018	NIELIT
09.	Ms. Ambika Singh	24.10.2016	Lab. Asstt. Gr.II	23.10.2018	NIELIT
10	Mr. Ashwani Kumar	24.10.2016	Lab. Asstt. Gr.II	23.10.2018	NIELIT

**Agenda Item No.8.23** : To consider & ratify the Extension of Contractual engagement of retired Government Servant against sanctioned vacant post.

The Board of Management considered and ratified the Extension of Contractual services of retired Government Servants against sanctioned vacant post for the period mentioned against each or till filling up of these vacant posts on regular basis, whichever is earlier.

Sl. No.	Name	Engaged as	Sanctioned post against which engaged	Date of engagement	Present extension upto
1.	Shri Sharwan Kumar	Consultant (P.A./ Steno.)	Stenographer	10.11.2015 (F/N)	08.11.2018
2.	Shri Davinder Pal Singh	Consultant (Section Officer)	Section Officer	01.06.2017 (F/N)	31.05.2019
3.	Shri Rajeev Sharma	Consultant (Section Officer)	Section Officer	31.05.2017 (A/N)	30.05.2019
4.	Sh. B.S. Rawat	Consultant (In-charge Personnel))	Assistant Registrar	25.05.2017 (F/N)	24.05.2019
5.	Sh. Virender Singh	Consultant (Deputy Registrar)	Deputy Registrar	01.06.2017 (F/N)	31.05.2019

**Agenda Item No.8.24** : To Consider and Approve the delegation of Financial Power to the Pro Vice Chancellor, IGDTUW at par with the Financial Power of the Pro Vice Chancellor, DTU.

The Board of Management considered and approved the delegation of Financial Power to the Pro Vice Chancellor, IGDTUW at par with the Financial Power of the Pro Vice Chancellor, DTU.

The meeting ended with the vote of thanks to the Chair.

  
(Prof. R.K. Singh)  
Registrar, IGDTUW